



# Bonner County Commissioners

BOCC  
Standing Rules

January 11, 2024

## Memorandum

To: Commissioners

Re: Standing Rules

The Bonner County Board of Commissioners adopted Robert's Rules of Order Newly revised as a framework for all Bonner County public meetings on July 18, 2023. The attached rules are intended to provide a uniform process for agendaing and conduct during Bonner County public meetings. The original 10 standing rules were adopted on December 19, 2023.

Recent events have led to the need for the original rules and language to be updated to conduct the business of Bonner County.

**Distribution:** Original to remain on File in BOCC Office

A suggested motion would be: **Mr. Chairman, based on the information before us I move to amend BOCC standing rule #5, and add standing rules #11 & 12**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman



# Bonner County Commissioners

January 16, 2024

## Standing Rules for meetings of the Bonner County Board of Commissioners

1. All items to be agendaized for the regularly scheduled business meeting will follow the BOCC Meeting Agenda Submission Procedure (attached). Action items without an attached memorandum with a written motion will not be considered. (12/19/23)
2. The chair presides over the meeting and will conduct meetings in accordance with state statute, county ordinance, and the standing rules. The chair is responsible for enforcing the rules and designating who is to speak at any given time. The Sergeant at arms will assist with enforcing the rules. (12/19/23)
3. All remarks will be addressed through the chair to include the BOCC, elected officials and their deputies, employees, and members of the public. (12/19/23)
4. There will be no debate on discussion items or motions without a second.
5. Debate on all motions will be limited to twice per speaker and five minutes per ~~time~~ turn; debate can be extended or limited by a majority vote of the BOCC. (12/19/23)
6. Remarks will be confined to the merits of the pending question (motion); remarks must be germane to the motion on the floor. (12/19/23)
7. When a question (motion) is pending, the proposed motion, not the member is the subject of debate. Personal or ad hominem attacks will be considered out of order. Under no circumstances will attacks against a member or their motivation be. (12/19/23) considered appropriate. Debate against or for the question/motion must be confined to the merits of the motion. (12/19/23)
8. Any ruling of the chair can be appealed and overturned with a majority vote.
9. The National Association of Counties "The Right Way to Run a Meeting Guide" is the reference for meeting norms. (12/19/23)
10. These rules are not and cannot be the totality of all BOCC activity. Federal law, state law and relevant County ordinances may also be applicable to BOCC matters. (12/19/23)
11. After a motion has been made and seconded voting will be confined to those in favor-yeah/yes, those opposed-nay/no, or those who are neutral-abstain. The Chair may direct the clerk to proceed with the vote with all motions requiring 2/3 to pass. Attempts to filibuster a vote will be ruled out of order; those who do not vote agree with the decision of the majority. (1/16/24)





# Bonner County

## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

**CONSENT  
AGENDA**

January 16, 2024

### Memorandum

To: Bonner County Commissioners  
Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as presented.**

Consent Agenda  
The Consent Agenda includes:

**CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners’ Minutes for January 9, 2024
- 2) Plats for Approval: MLD0046-23, Up the Road Ranch; MLD0051-23, Storro Ridge 1<sup>st</sup> Addition; MLD0017-23, Living Waters
- 3) Invoice Over 5K: Risk

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Luke Omodt, Chairman



# Bonner County

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## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

January 9, 2024 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, January 9, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Bradshaw, and Williams present. Commissioner Omodt called the meeting to order at 9:01 a.m. The Invocation was presented by Pastor Dan York and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for January 2, 2024
- 2) Plats for Approval: MLD0015-22, Wyatt's Wish Blanchard Addition
- 3) Catering Permits: The Falls Inn, Priest River (3)
- 4) Invoice Over 5K: Sheriff (3, 2 Confidential); Technology (Confidential)

Commissioner Omodt stepped down from the chair and made a motion to approve the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Abstain for the reason stated, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CLERK – Michael Rosedale *presented by Jessica Stephany*

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #7 \$1,621,946.90 & Demands in Batch #7 \$508,782.91, **Totaling \$2,130,729.81**

Claims Batch #7	
General Fund	\$ 674,485.51
Road & Bridge	\$ 116,128.18
Airport	\$ 8,230.16
Elections	\$ 1,750.28
District Court	\$ 15,638.43
911 Fund	\$ 36,107.09
Court Interlock Device	\$ 367.45
Revaluation	\$ 1,975.83
Solid Waste	\$ 493,971.40
Tort	\$ 19,442.85
Weeds	\$ 129.58

Parks & Recreation	\$	189.79
Justice Fund	\$	115,667.61
Priest Lake Snowmobile	\$	375.35
Waterways	\$	376.04
Grants	\$	136,086.21
Self-Insured Medical	\$	108.75
Auditors Trust	\$	916.39
Total	\$	1,621,946.90
<b>Demand Claims Batch #7</b>		
Demands	\$	508,782.91

Commissioner Bradshaw made a motion to approve payment of the FY24 Claims and Demands in Batch #7 totaling \$2,130,729.81. Commissioner Williams seconded the motion to advance for discussion. Roll call vote: Commissioner Williams – Abstain, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY24 EMS Batch #7 \$21,255.23 & Demands in Batch #7 \$10,797.82 **Totaling \$32,053.05**

<b>EMS Claims Batch #7</b>		
Ambulance District	\$	21,255.23
<b>EMS Demand Claims Batch #7</b>		
Demands	\$	10,797.82

Commissioner Williams made a motion to approve payment of the FY24 EMS Claims and Demands in Batch #7 totaling \$32,053.05. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**BOCC – Commissioner Asia Williams**

- 1) Action Item: Discussion/Decision Regarding The business meeting shall begin at 0900 for Commissioner reports and public comment with a hard stop at 1000 am.

Commissioner Williams made a motion that The regular business meeting shall commence at 0900 with public comments commencing post invocation and the pledge followed by the commissioner reports. There will be a hard stop at 1000 am. No second, the motion dies.

- 2) Action Item: Discussion/Decision Regarding Public allowed to comment on each agendized item  
Commissioner Williams made a motion that The public is restored to exercise their right to meaningfully participate in the business of Bonner County prior to a decision being made on each agendized item. No second, the motion dies.

- 3) Action Item: Discussion/Decision Regarding Public comment to be allowed on agendized items listed under any board of commissioner as it is impossible for the public to understand the topic prior to the meeting to send in questions in advance of the meeting

Commissioner Williams made a motion that The public is restored to exercise their right to meaningfully participate in the business of Bonner County prior to a decision being made on each agendized item placed by commissioners. No second, the motion dies.

- 4) Action Item: Discussion/Decision Regarding Applicable staff to update the organizational chart reflecting which departments and committees liaison with which commissioner

Commissioner Williams made a motion that Applicable staff to update the organizational chart to reflect which departments and committees or groups a commissioner liasons with. No second, motion dies.

- 5) Action Item: Discussion/Decision Regarding County commissioners to provide updates during their commissioner reports regarding each department or committee that they are the liaison for

Commissioner Williams made a motion that Each commissioner will include an update regarding their liaison activities as stated during their commissioner reports and allow for public comment. No second, the motion dies.

- 6) Action Item: Discussion/Decision Regarding Bonner County Commissioner to send out an RFP for a Forensic fair audit with a start date prior to 2023 recommended by an external auditor that has not had a prior relationship with Bonner County Fair for the purposes of auditing.

Commissioner Williams made a motion that that the board send out an RFP for a forensics audit of the fair board with the experts in the field selecting the starting date/year. Post selection of the starting date and the year, the board shall report to the public the start date and year determined by the experts in the field in the regular business meeting. Commissioner Omodt stepped down from the chair and seconded the motion to advance for discussion. Discussion among the board. Commissioner Omodt stepped down from the chair and made an amendment to postpone this item indefinitely. Commissioner Bradshaw seconded the amendment to the motion. Roll call vote (on the amended motion): Commissioner Williams – Did not vote, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Omodt called a recess at 9:26 a.m. until 11:00 a.m.  
Reconvened at 11:00 a.m.

Commissioner Omodt called a 5-minute recess at 11:00 a.m. to go into scheduled Executive Session  
Reconvened at 11:05 a.m.

#### 11:00 A.M. EXECUTIVE SESSION – BOCC

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel & 74-206 (1) (D) Records Exempt  
Action Item: Discussion/Decision Regarding Investigation Report

At 11:05 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:33 a.m.  
No decision was made during this Executive Session.

Commissioner Omodt called for a 5-minute recess at 11:34 a.m. to allow Technology to get set up to continue the meeting.  
Reconvened at 11:41 a.m.

- 7) Action Item: Discussion/Decision Regarding Zoom and You Tube remain on during recesses and breaks with no muting

Commissioner Williams made a motion that technology maintain the meeting for Zoom and YouTube during a recess and breaks without any muting so that the people online can participate in discussion as well as to ensure that counsel is available for everything that's happening at that meeting. No second, the motion dies.

- 8) Action Item: Discussion/Decision Regarding All records released by legal to members of the public are to be archived on the counties website

Commissioner Williams made a motion with the recommendation of legal as stated to archive documents that have been released by legal and approved to be archived on the county website moving forward. No second, the motion dies.

#### BOCC – Commissioner Luke Omodt

- 1) Action Item: Discussion/Decision Regarding Commissioner Reports  
Commissioner Omodt stepped down from the chair and made a motion to remove Commissioner Reports from the regular business meeting effective immediately. Commissioner Bradshaw seconded the motion. Discussion among the board. Commissioner Omodt stepped down from the chair and called the question. Commissioner Bradshaw

seconded the call to question. Roll call vote: Commissioner Williams – No for the reasons stated, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Eide Bailey Invoice

Commissioner Omodt stepped down from the chair and made a motion to remit the Eide Bailey invoice to the Bonner County Fairgrounds and Rodeo for payment. Commissioner Bradshaw seconded the motion. Discussion among the board. Roll call vote: Commissioner Williams – No, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Civil Litigation Bill Review and FY23 Report

Commissioner Omodt stepped down from the chair and made a motion that claims and bills from account 03471 lines 7100-7200 be submitted to the BOCC for bill review prior to the disbursement of funds and to direct the Risk Manager to compile a comprehensive report for all FY2023 claims and expenses from these lines to be presented to the BOCC no later than February 6, 2023. Commissioner Bradshaw seconded the motion. Commissioner Williams asked if legal reviewed this item. Discussion among the board. Roll call vote: Commissioner Williams – Did not vote, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Omodt called a 2-hour recess at 12:05 p.m.  
Reconvened at 2:05 p.m.

**PUBLIC COMMENT \***

Amy Lunsford – Inquired if the County had a purchaser for supplies etc. Mentioned the high budgets and spending by the Prosecutor's Office. Went through several large purchases made by the Prosecutor's Office. Believes it would be cost effective to have one point of contact and a single account for purchases.

Brandon Cramer – Question regarding County Amazon accounts, who has access and are they audited? The ability to ask questions on specific agenda items, what is the process?

Kristine (Noella) L. – If the commissioners got a chance to review items prior to the meeting? It is nice to hear the reason behind decisions. Concern about the Daily Bee being used for public notices when it is not available to everyone. Can any commissioner put an item on the agenda? Public comment at the end is not always convenient.

Kristina Nicholas Anderson – Questions about the ICCO which impacts the BOCC and taxpayers. Would like to host a formal meeting for members or prior members to speak about the ICCO and their roles.

Spencer Hutchings – Curious about where Darcy's laptop is and why it did not get looked at? Attempts to silence Asia are obvious.

Brandon Cramer – *Written statement read by Commissioner Omodt* regarding public participation in the business meeting and commissioner reports being removed from the meetings.

Anne Wilder Chamberlain - *Written statement read by Commissioner Omodt* necessity of communications and the wireless industry is a menace and should not be allowed to build more towers. Asking the BOCC to update the Comp Plan to protect the County from this. Would like to present a presentation on this topic and for it to go on the agenda.

Commissioner Williams noted that a workshop for Ms. Chamberlain's request had been scheduled for next January 16, 2023.

Dian Welle –

Commissioner Omodt called a 5-minute recess at 2:26 p.m.  
Reconvened at 2:31 p.m.

Jennifer Cramer – Fails to understand why when Asia puts items on the agenda they reject them, requests that there is more respect for the public on topics that are requested be put on the agenda.

Rick Cramer – Would like on next week's agenda that Commissioner Omodt explain why they can't have public comment or commissioners' reports.



Dan Rose – Commented on public comment and requested that the Board create an agenda item to have the planning committee update the Comprehensive Plan and to include Telecommunications in the utility section.  
Dave Bowman –

Commissioner Omodt called a 5-minute recess at 2:39 p.m.  
Reconvened at 2:43 p.m.

**EXECUTIVE SESSION – Clerk**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring  
Action Item: Discussion/Decision Regarding Hiring, Courthouse

At 2:43 p.m. Commissioner Omodt stepped down from the chair and made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Commissioner Williams discussed public comment. Roll call vote: Commissioner Williams – No, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 2:56 p.m.

Commissioner Omodt stepped down from the chair and made a motion to proceed as discussed regarding the courthouse. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Abstain, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel  
Action Item: Discussion/Decision Regarding EMS Equity  
Action Item: Discussion/Decision Regarding Prosecutor, Bonus  
Action Item: Discussion/Decision Regarding Judicial Assistance, Pay

At 2:57 p.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 3:07 p.m.

Commissioner Omodt wanted to put on record a commendation for the HR Director, Alissa Clark, to recognize her for being an excellent example and advocate for Bonner County employees several times today.

Commissioner Omodt stepped down from the chair and made a motion to recognize HR Director Alissa Clark's achievements. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Absent, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

Commissioner Omodt stepped down from the chair in regard to the matters discussed and make a motion to proceed as discussed contingent upon auditor approval and to leave that with the capable Ms. Clark who will report back to the Board with her findings. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Absent, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

The meeting was adjourned at 3:09 p.m.

The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of January 2, 2024 – January 8, 2024  
Copies of the complete meeting minutes are available upon request.

On Thursday, January 4, 2024, a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Thursday, January 4, 2024, an HR Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, January 8, 2024, an Insurance Update was held pursuant to Idaho Code §74-204 (2) and Idaho Code §  
74-206 (1) (D) Records Exempt.

On Monday, January 8, 2024, a Road & Bridge Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By \_\_\_\_\_  
Chairman Luke Omodt

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

# Bonner County Planning Department

"Protecting property rights and enhancing property value"  
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864  
Phone (208) 265-1458 - Fax (866) 537-4935  
Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Memorandum

January 8, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

**Subject: Final plat, MLD0046-23- Up the Road Ranch**

The above referenced plat is a minor land division dividing a 5.14-acre parcel into two (2) 2.57-acre lots. The property is zoned Suburban and meets the requirements of that zone. The property is served by Oden Water Association, Individual Septic Systems, and Northern Lights, Inc. The property is accessed off North Kootenai Road, a Bonner County owned and maintained Public Right of Way. The parcel is located in a portion of Section 1, Township 57 North, Range 02 West, Boise Meridian, Idaho. The plat was approved by Bonner County on November 2, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: \_\_\_\_\_

Distribution: Jake Gabell  
Janna Berard  
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Commissioner Luke Omodt, Chairman

Date: \_\_\_\_\_

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## Board of County Commissioners Memorandum

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January 10, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

**Subject: Final plat, MLD0051-23 Storro Ridge 1<sup>st</sup> Addition**

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The above referenced plat is a minor land division dividing a ~26.42-acre parcel into one (1) 5.00-acre lot, with a remainder of ~21.3-acres. The property is zoned Rural 5 and meets the requirements of that zone. The property is served by individual wells, individual septics, and Northern Lights, Inc. The property is accessed off Cavanaugh Bay Road, a Bonner County owned and maintained public right-of-way. The parcel is located in a portion of Section 03, Township 59 North, Range 04 West, Boise Meridian, Idaho. The plat was approved by Bonner County on December 11, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: \_\_\_\_\_

Distribution: Jake Gabell  
Janna Berard  
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda
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Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Commissioner Luke Omodt, Chairman

Date: \_\_\_\_\_

# Bonner County Planning Department

"Protecting property rights and enhancing property value"  
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864  
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## Board of County Commissioners Memorandum

January 10, 2024

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

**Subject: Final plat, MLD0017-23 Living Waters**

The above referenced plat is a minor land division dividing a 16.9-acre parcel into 4 lots; one (1) 2.94-acre lot, one (1) 6.52-acre lot, one (1) 6.54-acre lot, and one (1) 1.93-acre lot. A lot size minimum variance was approved by the Hearing Examiner under Bonner County Planning File Number V0002-23, recorded under Instrument Number 1020544. The property is zoned Rural 5 and meets the requirements of that zone. The property is served by individual wells and individual septic systems, and Northern Lights. The properties are accessed off Dufort Road, a Bonner County owned and maintained public right-of-way and Rejoice Drive, a privately owned and maintained road. The parcel is located in a portion of Section 03, Township 55 North, Range 04 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 1, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: \_\_\_\_\_

Distribution: Jake Gabell  
Janna Berard  
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Commissioner Luke Omodt, Chairman

Date: \_\_\_\_\_



# Risk Management Bonner County

RISK Management  
Consent Agenda Item

January 16, 2024

## MEMORANDUM

**To:** Commissioners

**Re:** Pay invoices >\$5000: Redman Insurance for 2024 Travelers Audit

**Description:**

Request to pay Redman Insurance \$8047 for Travelers Insurance Audit results for 2022-2023 policy year.

Travelers Insurance completed an audit of the 2022-2023 policy year. The audit found that a payment of \$8047 is due. Most of this is equipment purchased and insured mid-year.  
(Invoice: #TravelersAudit)

**Distribution:** Original to BOCC  
Copy to the Risk Manager  
Copy to Auditing

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

**INVOICE # TravelersAudit**

# Redman & Company Insurance

1410 Lincoln Way Suite 100, Coeur d'Alene, ID 83814

208-664-5263

**12/18/2023**

## **BILL TO**

Bonner County

1500 Highway 2, Sandpoint ID 83864

### **Details**

### **AMOUNT**

Travelers Audit 10/01/2022-10/01/2023

\$8,047.00

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Subtotal \$8,047.00

Fully Earned Agency Fee

Total \$8,047.00

Make all payments payable to Redman & Company Insurance

If you have any questions concerning this invoice, use the following contact information:

Brian Nate, 208-664-5263, [Brian@redmaninsurance.com](mailto:Brian@redmaninsurance.com)

Named Insured Signature & Date

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**THANK YOU FOR YOUR BUSINESS!**



Premium Audit  
 PO Box 2927  
 Hartford, CT 06104-2927

**THE TRAVELERS INDEMNITY COMPANY**  
**Premium Adjustment Notice (THIS IS NOT A BILL)**

BONNER COUNTY  
 1500 HIGHWAY 2  
 SANDPOINT, ID 83864-179

Policy Number: H-810-1S770660-IND-22  
 Policy Period: 10/01/2022 to 10/01/2023  
 Audit Period: 10/01/2022 to 10/01/2023

DMX04  
 REDMAN & COMPANY INS  
 1410 S LINCOLN WAY STE 100  
 COEUR D'ALENE, ID 83814

Issue Office: 06R  
 Date of This Notice: 12/4/2023  
 Mode of Adjustment: ANNUAL AUDIT

Audit Contact:

CUSTOMER SERVICE (PM)  
 1-800-842-4271

Total Earned Premium	\$	135,473.00
*Premium Prior to Audit	\$	127,426.00
Additional Premium Due	\$	8,047.00
Return Premium	\$	0.00

\*Premium Prior to Audit includes the original policy premium and any endorsements during the policy term.

\* This does not reflect actual payments made.

THIS ADJUSTMENT STATEMENT WAS PREPARED FROM: A Report You Submitted.

STATE	CLASSIFICATIONS	CLASS CODE	KEY	PREMIUM BASIS	RATE		MANUAL PREM SUBJECT TO MOD.	EARNED PREMIUM	
					COMP. OR	P.D.		COMP. OR	P.D.
					B.I. LIAB.	LIAB		B.I. LIAB.	LIAB
ID	COMPOSITE RATED AUTO POLICY AS ISSUED LIABILITY POWER UNITS COMPREHENSIVE								
			U	312.00	308.000			97,600.00	
	OCN COLLISION		F	13,488,427.00	0.109			14,681.00	
	OCN		F	13,488,427.00	0.114			15,145.00	
	AUDITED RESULTS LIABILITY POWER UNITS COMPREHENSIVE								
			U	8.50	308.000			2,601.00	
	OCN COLLISION		F	2,441,779.00	0.109			2,662.00	
	OCN		F	2,441,779.00	0.114			2,784.00	





RECEIVED

DEC 11 2023

Premium Audit  
PO Box 2927  
Hartford, CT 06104-2927

BONNER COUNTY  
1500 HIGHWAY 2  
SANDPOINT, ID 83864--179

USE THE TABLES BELOW WHEN REVIEWING THE BASIS OF PREMIUM USED  
ON THE ATTACHED VOUCHER(S).

**NON-SIMPLIFIED POLICY  
KEY TO PREMIUM BASIS**

If key shown is...

- A1
- B
- C1
- D
- E
- F
- G
- H
- I

BASIS IS...

- Area per 100 sq. ft.
- Frontage per linear foot
- Payroll per \$100
- Each or Units
- Per Landing
- Cost per \$100
- Receipts per \$1,000
- Receipts per \$100
- Per 100 admissions

Any other Basis is shown on Premium Adjustment Statement.

**SIMPLIFIED POLICY  
KEY TO PREMIUM BASIS**

If key shown is...

- A
- C
- M
- P
- S
- U

BASIS IS...

- Area per 1,000 sq. ft.
- Cost per \$1,000
- Admissions per 1,000
- Payroll per \$1,000
- Gross Sales per \$1,000
- Per Unit

C0107001243001471 BFCTR 23341



**Premium Adjustment Notice  
Commission Information**

<b>Insured:</b> BONNER COUNTY 1500 HIGHWAY 2 SANDPOINT, ID 83864-179	<b>Policy Number:</b> H-810-1S770660-IND-22
	<b>Date of this Notice:</b> 12/4/2023

**Producer's Commission Information**

The amounts and commission below indicate how premium is to be paid. When the Company is paying non resident brokerage fees, commission rates have been reduced accordingly. When the Company is paying countersignature fees, the reductions have been shown separately.

Account Month	Premium	Commission	Item
DECEMBER - 2023	\$8,047.00	0.1000	PREMIUM

CO107001243001472 BFCTR 23341



<b>Non-Simplified Policy Key to Premium Basis</b>	
If Key Shown Is...	Basis Is...
A1	- area per 100 sq. ft.
B	- frontage per linear foot
C1	- payroll per \$100
D	- each or units
E	- per landing
F	- cost per \$100
G	- receipts per \$1,000
H	- receipts per \$100
I	- per 100 admissions
Any other Basis is shown on Premium Adj. Statement.	

<b>Simplified Policy Key to Premium Basis</b>	
If Key Shown Is...	Basis Is...
A	- area per 1,000 sq. ft.
C	- cost per \$1,000
M	- admissions per 1,000
P	- payroll per \$1,000
S	- gross sales per \$1,000
U	- per unit
Any other Basis is shown on Premium Adj. Statement.	
<b>Key to Classification Abbreviations</b>	
PREM/OPS - means Premises/Operations	
PROD/C-OPS - means Products/Completed Operations	

**NOTICE(S) TO UNDERWRITING:**



# Bonner County EMS

521 N. Third Ave • Sandpoint, ID 83864 • Phone: (208) 255-2194

January 3, 2024

EMS  
Item #1

## Memorandum

**To:** Bonner County Commissioners

**From:** Jeff Lindsey, Chief

**Re:** Resolution for Capitol Construction Carryover

**Description:** EMS is requesting to move \$462,238.92 from FY22 line item 99918-9480 capitol construction to FY23 line item 99918-9480 capitol construction.

**Distribution:**

- 1 Original Copy to be returned to EMS
- 1 Copy to the Auditor's Office
- 1 Copy to the Commissioner's Office

\_\_\_\_\_ Legal Approval

\_\_\_\_\_ NT \_\_\_\_\_ Auditor Approval

A suggested motion would be: **Mr. Chairman, based on the information before us, I motion to approve the resolution #24-5 to carry over \$462,238.92 from FY2022 budget line 99918-9840, Capital – Construction Expenditures to FY2023 budget line 99918-9840, Capital -Construction Expenditures for the EMS Station 1 project**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

**RESOLUTION NO. 24-5**

**BONNER COUNTY EMS**

**Capitol Construction Carryover**

**WHEREAS**, the Board of County Commissioners may adjust the budget as adopted, provided that there shall be no increase in anticipated property taxes, and;

**WHEREAS**, EMS budgeted during the 2022 fiscal year for the EMS Station project; and

**WHEREAS**, Bonner County EMS Station 1 project will continue into the next fiscal year, and;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Bonner County, that we authorize the Clerk to open the 2022 and move the remaining budget of \$462,238.92 from 99918-9480 Capitol Construction to the 2023 budget line 99918-9480 Capitol Construction.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on this 16 day of January 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Steve Bradshaw, Commissioner

\_\_\_\_\_  
Asia Williams, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



# Bonner County EMS

521 N. Third Ave • Sandpoint, ID 83864 • Phone: (208) 255-2194

January 3, 2024

## Memorandum

EMS  
Item #2

**To:** Bonner County Commissioners

**From:** Jeff Lindsey, Chief

**Re:** Resolution for Capitol Construction Carryover

**Description:** EMS is requesting to move \$462,238.92 from FY23 line item 99918-9480 capitol construction to FY24 line item 99918-9480 capitol construction.

**Distribution:**

- 1 Original Copy to be returned to EMS
- 1 Copy to the Auditor's Office
- 1 Copy to the Commissioner's Office

\_\_\_\_\_ Legal Approval

\_\_\_\_\_ NT \_\_\_\_\_ Auditor Approval

A suggested motion would be: **Mr. Chairman, based on the information before us, I motion to approve the resolution #24- 0 to carry over \$462,238.92 from FY2023 budget line 99918-9840, Capital – Construction Expenditures to FY2024 budget line 99918-9840, Capital -Construction Expenditures for the EMS Station 1 project**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

**RESOLUTION NO. 24- 6**

**BONNER COUNTY EMS**

**Capitol Construction Carryover**

**WHEREAS**, the Board of County Commissioners may adjust the budget as adopted, provided that there shall be no increase in anticipated property taxes, and;

**WHEREAS**, EMS budgeted during the 2023 fiscal year for the EMS Station project; and

**WHEREAS**, Bonner County EMS Station 1 project will continue into the next fiscal year, and;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Bonner County, that we authorize the Clerk to open the 2023 and move the remaining budget of \$462,238.92 from 99918-9480 Capitol Construction to the 2024 budget line 99918-9480 Capitol Construction.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on this 16 day of January 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Steve Bradshaw, Commissioner

\_\_\_\_\_  
Asia Williams, Commissioner

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



# Bonner County Justice Services

4002 Samuelson Avenue, Sandpoint, ID 83864 \* Phone (208) 263-1602

January 16, 2024

## Memorandum

Justice Services  
Item #1

To: Bonner County Commissioners

From: Ron Stultz, Director

Re: Bonner County Temporary Records – Juveniles born from 2002-2003

The Bonner County Juvenile Detention Center currently holds facility records for two years after the juvenile's 18<sup>th</sup> birthday. These records have been reviewed by the Director of Justice Services and deemed "temporary records". Idaho Code Section 31-871(c) authorizes the destruction of "temporary records" after a retention period of not less than two (2) years after 18<sup>th</sup> birthday.

**Distribution:** Original to BOCC; copy to Justice Services, Ron Stultz

A suggested motion would be: Mr. Chairman based upon the information before us I move to approve Resolution #24- 7 ordering the destruction of Bonner County Juvenile Detention facility "temporary records", as described above, held by the Bonner County Juvenile Detention Center, pursuant to Idaho Code Section 31-871(c), as approved by legal.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Luke Omodt, Chair

Approved by Legal

**Bonner County Justice Services  
Memorandum Item #1  
File Destruction Request**

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Booking Sheets    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Court Documents    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
PTA Forms    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Police Reports    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Medical Screenings    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Medical Requests    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Doctor's Orders    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Medication Orders    Temporary    2 years after 18<sup>th</sup> Birthday    Juveniles with DOB from 2002-2003  
(Inactive Files)



RESOLUTION NO. 2024- 7

**BONNER COUNTY JUSTICE SERVICES  
DESTRUCTION OF JUVENILE RESIDENT RECORDS**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records as “permanent,” “semi-permanent,” or “temporary,” and;

**WHEREAS**, Bonner County Justice Services has stored files going back several decades; and

**WHEREAS**, Bonner County Justice Services has reviewed Idaho Code §31-871 and the Idaho Association of Counties County Record Retention Schedule for Juvenile/Adult Misdemeanor Probation and Juvenile Detention; and

**WHEREAS**, Bonner County Justice Services has reviewed its stored files/documents and identified whether they are “permanent,” “semi-permanent,” or “temporary” as described in subsections (1)(a), (b), or (c) of Idaho Code §31-871; and

**WHEREAS**, Bonner County Justice Services has prepared a list of juvenile resident records for the years 1998 to 2009, which it proposes to have destroyed at this time, a copy of which is attached hereto as Exhibit “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Bonner County, that Bonner County Justice Services be and hereby is authorized to destroy the files listed in Exhibit “A” attached hereto.

**ADOPTED** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 16th day of January, 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Asia Williams, Commissioner

\_\_\_\_\_  
Steven Bradshaw, Commissioner

**ATTEST:** Michael Rosedale

By \_\_\_\_\_  
Deputy Clerk



# Bonner County Justice Services

4002 Samuelson Avenue, Sandpoint, ID 83864 \* Phone (208) 263-1602

01/16/2024

## Memorandum

Justice Services  
Item #2

To: Bonner County Commissioners

From: Ron Stultz, Director

Re: Bonner County Juvenile Detention Facility Records – 2011-2013

The Bonner County Juvenile Detention Center currently holds permanent records for the years 2011-2013, which have been reviewed by the Director of Justice Services and deemed "Inactive Files" needing to be retained not less than ten (10) years. These records include Incident Reports. Idaho Code Section 31-871(c) authorizes the destruction of "permanent records" after a retention period of not less than ten (10) years.

**Distribution:** Original to BOCC; copy to Justice Services, Ron Stultz

*Resolution 2024-8*

A suggested motion would be: I move to approve the destruction of Bonner County Juvenile Detention facility "permanent records", as described above, held by the Bonner County Juvenile Detention Center for the years 2011-2013, pursuant to Idaho Code Section 31-871(c), as approved by legal.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chair

Approved by Legal

**Bonner County Justice Services**  
**Memorandum Item #2**  
**File Destruction Request**

Record Title:    Classification:    Retention Period:    Dates of Documents to be destroyed:  
Incident Reports    Permanent    10 Years from End of Year    Years Ending 2011-2013  
(Inactive Files)

DRAFT

RESOLUTION NO. 2024- 8

**BONNER COUNTY JUSTICE SERVICES  
DESTRUCTION OF JUVENILE RESIDENT RECORDS**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records as “permanent,” “semi-permanent,” or “temporary,” and;

**WHEREAS**, Bonner County Justice Services has stored files going back several decades; and

**WHEREAS**, Bonner County Justice Services has reviewed Idaho Code §31-871 and the Idaho Association of Counties County Record Retention Schedule for Juvenile/Adult Misdemeanor Probation and Juvenile Detention; and

**WHEREAS**, Bonner County Justice Services has reviewed its stored files/documents and identified whether they are “permanent,” “semi-permanent,” or “temporary” as described in subsections (1)(a), (b), or (c) of Idaho Code §31-871; and

**WHEREAS**, Bonner County Justice Services has prepared a list of juvenile resident records for the years 1998 to 2009, which it proposes to have destroyed at this time, a copy of which is attached hereto as Exhibit “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Bonner County, that Bonner County Justice Services be and hereby is authorized to destroy the files listed in Exhibit “A” attached hereto.

**ADOPTED** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 16th day of January, 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Asia Williams, Commissioner

\_\_\_\_\_  
Steven Bradshaw, Commissioner

**ATTEST:** Michael Rosedale

By \_\_\_\_\_  
Deputy Clerk



# Bonner County Justice Services

4002 Samuelson Avenue, Sandpoint, ID 83864 \* Phone (208) 263-1602

01/16/2024

## Memorandum

Justice Services  
Item #3

To: Bonner County Commissioners

From: Ron Stultz, Director

Re: Bonner County Juvenile Detention Facility Records – 2020-2021

The Bonner County Juvenile Detention Center currently holds temporary records for the years 2020-2021, which have been reviewed by the Director of Justice Services and deemed "Inactive Files" needing to be retained not less than two (2) years. These records include Shift Summaries, Cell Locations, Transport Sheets, Handwritten and Cash Logs, Guest Registries, Grievance, Fire Drill, Maintenance, Facility Search, and Fleet Reports. Idaho Code Section 31-871(c) authorizes the destruction of "temporary records" after a retention period of not less than two (2) years.

**Distribution:** Original to BOCC; copy to Justice Services, Ron Stultz

*Resolution 2024-9*

A suggested motion would be: I move to approve the destruction of Bonner County Juvenile Detention facility "temporary records", as described above, held by the Bonner County Juvenile Detention Center for the years 2020-2021, pursuant to Idaho Code Section 31-871(c), as approved by legal.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chair

Approved by Legal

**Bonner County Justice Services**  
**Memorandum Item #3**  
**File Destruction Request**

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Shift Summaries      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Cell Locations      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Facility Search Reports      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Transport Sheets      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Transport Logs      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Guest Registries      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Handwritten Logs      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Cash Logs      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Grievance Reports      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Fire Drill Reports      Temporary      2 years after Year End      Year Ending 2020-2021  
(Inactive Files)

Record Title:      Classification:      Retention Period:      Dates of Documents to be destroyed:  
Maintenance Reports      Temporary      2 years after Year End      Year Ending 2020-2021

**Bonner County Justice Services  
Memorandum Item #3  
File Destruction Request  
(Continued)**

(Inactive Files)

<u>Record Title:</u>	<u>Classification:</u>	<u>Retention Period:</u>	<u>Dates of Documents to be destroyed:</u>
Fleet Reports (Inactive Files)	Temporary	2 years after Year End	Year Ending 2020-2021

DRAFT

RESOLUTION NO. 2024-9

**BONNER COUNTY JUSTICE SERVICES  
DESTRUCTION OF JUVENILE RESIDENT RECORDS**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records as “permanent,” “semi-permanent,” or “temporary,” and;

**WHEREAS**, Bonner County Justice Services has stored files going back several decades; and

**WHEREAS**, Bonner County Justice Services has reviewed Idaho Code §31-871 and the Idaho Association of Counties County Record Retention Schedule for Juvenile/Adult Misdemeanor Probation and Juvenile Detention; and

**WHEREAS**, Bonner County Justice Services has reviewed its stored files/documents and identified whether they are “permanent,” “semi-permanent,” or “temporary” as described in subsections (1)(a), (b), or (c) of Idaho Code §31-871; and

**WHEREAS**, Bonner County Justice Services has prepared a list of juvenile resident records for the years 1998 to 2009, which it proposes to have destroyed at this time, a copy of which is attached hereto as Exhibit “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Bonner County, that Bonner County Justice Services be and hereby is authorized to destroy the files listed in Exhibit “A” attached hereto.

**ADOPTED** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 16th day of January, 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Asia Williams, Commissioner

\_\_\_\_\_  
Steven Bradshaw, Commissioner

**ATTEST:** Michael Rosedale

By \_\_\_\_\_  
Deputy Clerk





# Bonner County

## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

January 16, 2024

### Memorandum

REC  
Item #1

To: Commissioners

From: Bonner County East Snowmobile Advisory Committee (Area 9B)

Re: Appointment of Member to the Bonner County East Snowmobile Advisory Committee

All members wish to be reappointed with the exception of one member, Matt Linscott, who has resigned from the Board. We received one letter of interest from Mr. Tim Farmin and it is the desire of this Board that he fill the vacancy.

John Finney	December 14, 2025
Mike Peak	December 14, 2025
Ray Peck	December 14, 2025
Daniel Wanous	January 15, 2026
Jim Woodward	January 15, 2026
Patrick Gunter	December 14, 2025
Tim Farmin	January 15, 2025

Distribution:        1   Original to BOCC Office  
                             1   Copy to Recreation

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve Resolution # 24 - 10 reappointing members and appointing one member to the Bonner County East Snowmobile Advisory Committee.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

RESOLUTION NO. 24 - 10

**Bonner County East Snowmobile Advisory Committee**

**Appointment and Reappointments to the Bonner County East Snowmobile Advisory Committee**

**WHEREAS**, the Board of County Commissioners of Bonner County has formed the Bonner County East Snowmobile Advisory Committee; and

**WHEREAS**, All members of the Bonner County East Snowmobile Advisory Committee have expired terms; and

**WHEREAS**, One new letter of interest was received and all current members had submitted letters of reappointment; and

**WHEREAS**, the Board of Bonner County Commissioners desires to appoint them to the Bonner County East Snowmobile Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED** the Board of County Commissioners of Bonner County, Idaho hereby appoint the following:

John Finney	December 14, 2025
Mike Peak	December 14, 2025
Ray Peck	December 14, 2025
Daniel Wanous	January 18, 2026
Jim Woodward	January 18, 2026
Patrick Gunter	December 14, 2025
Tim Farmin	January 15, 2025

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on the 16<sup>th</sup> day of January 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Luke Omodt, Chairman

\_\_\_\_\_  
Steve Bradshaw, Commissioner

\_\_\_\_\_  
Asia Williams, Commissioner

ATTEST: Michael W. Rosedale

By \_\_\_\_\_  
Deputy Clerk



# BONNER COUNTY EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864  
Phone (208) 265-8867 Fax (208) 263-9084

January 16, 2024

Emergency  
Management  
Item #1

## MEMORANDUM

**To:** Commissioners

**From:** Bob Howard  
Director Emergency Management

**Re:** Contract for Hazardous Fuels Treatment

**Description:** The attached contract is between Bonner County and Next Generation Logging LLC to provide project work for the treatment and/or removal of hazardous wildland fuels at locations in compliance with specifications for the BONFire program.

There will be no County match as this contract will be funded from an (IDL) Idaho Department of Lands Grant.

I would recommend the Board of Commissioners accept and sign the Contract for Professional Services between Bonner County and Next Generation Logging LLC.

**Distribution:** Original to BOCC  
Copy to Bob Howard & Nick Zahler  
Copy to Auditor's Office

A suggested motion would be: **Based on the information before us I move to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Next Generation Logging LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

**CONTRACT FOR SERVICES**  
**Independent Contractor, Hazardous Fuels Treatment**

THIS CONTRACT is made by and between BONNER COUNTY (hereinafter referred to as "COUNTY") and Next Generation Logging LLC (hereinafter referred to as "CONTRACTOR").

The Parties mutually agree as follows:

1. **REQUIRED SERVICES**

- A. CONTRACTOR shall perform the services specified in the Statement of Work contained in any particular Prescription as they are drafted by the Project Manager. CONTRACTOR shall bid for Prescriptions as they become available. If selected by the COUNTY to perform the services specified in a Prescription, that Prescription, with its attendant Statement of Work, shall be incorporated by reference into this CONTRACT.
- B. CONTRACTOR shall furnish all transportation, labor, tools, supplies, materials, supervision, and incidentals to perform the contract work as set forth in each Prescription. CONTRACTOR shall provide sufficient skill and experience to properly perform the work assigned to them. CONTRACTOR shall, without additional expense to the COUNTY, be responsible for obtaining any necessary licenses and permits, and for complying with any Federal, State and local laws, codes, and regulations applicable to the performance of the work.
- C. Site maps and specific locations will be included in each Prescription. The Work Area objectives are to treat and/or remove hazardous wildland fuels to a level which will result in fires producing flame lengths of four feet or less. On private property, where structures exist, treatment will meet or exceed Forest Management and Health Guidance. On vacant lots, fuels will be treated by thinning, pruning, ladder fuel reduction, chipping, mowing, grinding, or slash will be utilized for firewood, chipped as potential hog fuel, or piled and burned as environmental and site conditions allow. Site specific standards will be identified by the Project Manager. A site-specific project description will be provided to the selected vendor for each project.

2. **OTHER PROVISIONS**

- A. **DAMAGE TO PHYSICAL IMPROVEMENTS.** CONTRACTOR shall exercise extreme care to prevent damage to all physical improvements (roads, fences, ditches, structures, etc.) on the contract area. As determined by the Project Manager, CONTRACTOR shall be held responsible for immediate repairs to damaged physical improvements. CONTRACTOR shall restore to the original condition, all water bars and

road barriers on skid trails and roads that have been damaged by Contractor's operations.

**B. INSPECTION OF SERVICES.** "Services" includes services performed, workmanship, and material furnished or utilized in the performance of services. The Project Manager shall provide and maintain an inspection system acceptable to the COUNTY covering the services under this contract. Complete records of all inspection work performed by the Project Manager shall be provided to the COUNTY. The COUNTY has the right to inspect all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The COUNTY shall perform inspections and in a manner that will not unduly delay the work. The COUNTY'S inspection(s) shall not relieve CONTRACTOR of responsibility for the proper performance of the work or for conditions, damages or injuries that arise from the work. If the original verification inspection results are unacceptable to the Contractor, a re-inspection may be requested. Requests for re-inspection must be made in writing within five days after receipt of initial inspection results.

**C. WET WEATHER AND WINTER OPERATIONS.** No vehicles will be permitted to operate off existing roads without prior approval of the landowner. During wet weather and/or winter operations, to protect soils from displacement and the spread of noxious weeds, all mechanized operations will occur on either frozen ground or in a manner to minimize soil erosion, rutting or displacement. On-site inspections by the Project Manager will establish specific standards for mechanized operations. During wet weather events, mechanized operations will be curtailed or halted and can only commence after the Project Manager approval. During periods of high fire danger, operation times may be curtailed or mitigation provided as per the Idaho Department of Lands fire prevention requirements.

3. **COMPENSATION FOR SERVICES.** The COUNTY, in full consideration of the services to be performed pursuant to any particular Prescription, agrees to pay CONTRACTOR the amount stated in said Prescription after the Project Manager has inspected and approved the work contained therein. In no event shall payment to CONTRACTOR exceed \$50,000.00 per Prescription regardless of applicable grant funding.

The Project Manager shall authorize CONTRACTOR to submit an invoice. When requesting payment, the invoice shall be numbered and dated and shall state the project order, landowner name, the name and address to which payment shall be made, the activities completed, and the dates of completion.

This CONTRACT is contingent upon the COUNTY receiving the necessary funding, including but not limited to grant funding and grant match funds, to cover the obligations of the COUNTY. In the event that such funding is

not received or appropriated, the COUNTY's obligation under the CONTRACT shall cease, and each party shall be released from further performance under the CONTRACT without any liability to the other party.

4. **CONFLICT OF INTEREST.** CONTRACTOR covenants that it has no interest and shall not acquire an interest directly or indirectly which will, in the determination of the COUNTY, conflict in any manner or degree with the performance of its services hereunder.
5. **NOTICES.** For the purposes of this agreement, including, without any limitation, all notices required or authorized herein shall be as follows:

For the COUNTY:  
Bonner County Board of County  
Commissioners 1500 Highway 2 STE 308  
Sandpoint, ID 83864  
Phone: (208) 265-1438  
Fax: (208) 265-1460

And

Bob Howard, Director  
Bonner County Emergency  
Management 1500 Highway 2 STE  
101  
Sandpoint, ID 83864  
Phone: (208) 265-8867  
E-mail:

em@bonnercountyid.gov

For the CONTRACTOR:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME: AUSTIN STUBBS  
ADDRESS: P.O. Box 12 Hayden, ID 83835  
PHONE: 208-819-3611  
EMAIL: Hunter@nextgenlogging.com Nextgenlogging@gmail.com  
BUSINESS NAME:  
Next GENERATION LOGGING LLC

6. **INDEMNIFICATION.** CONTRACTOR shall indemnify, hold harmless, and defend the COUNTY from and against any damage, cost or liability,

including reasonable attorney's fees, arising from any or all injuries to persons or property or claims for money damages arising from acts or omissions of CONTRACTOR, CONTRACTOR's employees, agents and/or sub-consultants, however caused.

7. **INSURANCE.** CONTRACTOR agrees to obtain and keep in force during its acts under this CONTRACT a comprehensive general liability insurance policy in the minimum amount of one million dollars (\$1,000,000.00), which shall name and protect CONTRACTOR, all of CONTRACTOR's employees, the COUNTY, and the COUNTY's officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with CONTRACTOR's acts. If CONTRACTOR is excluded with regard to property damage due to fire, CONTRACTOR shall be required to purchase additional LOGGER's BROADFORM coverage, in which case the Certificate of Liability Insurance must contain a statement that it is "LOGGER'S BROADFORM" insurance or that "property damage due to fire is included in the current coverage." CONTRACTOR shall provide proof of liability coverage as set forth above to the COUNTY prior to commencing its performance as herein provided and shall require its insurer to notify the COUNTY ten (10) days prior to cancellation of said policy.
8. **WORKERS' COMPENSATION.** CONTRACTOR shall maintain in full force and effect workers' compensation for any agents, employees, and staff that CONTRACTOR may employ, and provide proof to COUNTY of such coverage or that such workers' compensation insurance is not required under the circumstances. CONTRACTOR shall provide proof of workers' compensation coverage, or proof that workers' compensation insurance is not required, as set forth above to the COUNTY prior to commencing its performance as herein provided and shall require its insurer to notify the COUNTY ten (10) days prior to cancellation of said policy.
9. **INDEPENDENT CONTRACTOR.** The parties agree that CONTRACTOR is an independent contractor of the COUNTY and is in no way an employee or agent of the COUNTY and is not entitled to workers' compensation or any benefit of employment with the COUNTY. The COUNTY shall have no control over the performance of this CONTRACT by CONTRACTOR or its employees, except to specify the time and place of performance, and the results to be achieved. The COUNTY shall have no responsibility for security or protection of CONTRACTOR's supplies or equipment.
10. **LIABILITY FOR TAXES AND MANDATORY INSURANCE CONTRIBUTIONS.** CONTRACTOR agrees to pay and be responsible for all federal, state and local taxes or contributions required under unemployment insurance, social security, workers compensation, or income tax laws with respect to CONTRACTOR's employees engaged in the performance of this CONTRACT. CONTRACTOR further agrees to indemnify and hold the COUNTY harmless from any liability or

responsibility for payment of any of the above- referenced taxes or contributions which may be owed to any governmental entity or insurance program.

11. **ATTORNEY FEES.** Reasonable attorney fees and costs shall be awarded to the prevailing party in any suit, action, arbitration or other proceeding of any nature whatsoever instituted in connection with any controversy arising out of this CONTRACT or to interpret or enforce any rights under this CONTRACT.
12. **CIVIL RIGHTS ACT OF 1964.** CONTRACTOR shall abide by the provisions of Title VI of the Civil Rights Act of 1964, which states that no person may, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
13. **NONDISCRIMINATION.** CONTRACTOR shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideas, gender, age, marital status, physical or mental handicap, or national origin.
14. **COMPLIANCE WITH LAWS.** At all times during the term of this CONTRACT, CONTRACTOR shall comply with all federal, state and local laws, rules, ordinances and regulations. CONTRACTOR will not be disbarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency. **NON-ASSIGNABLE.** The parties mutually agree that the COUNTY has entered into this CONTRACT to secure the personal services of CONTRACTOR and, as such, this CONTRACT is not subject to transfer, assignment, or conveyance without the consent of the COUNTY. Consent must be obtained for each project and must be clearly illustrated on the Bid Evaluation.
15. **TERMINATION.** This CONTRACT may be terminated in whole or in part for the convenience of the COUNTY at the COUNTY's sole option. The COUNTY shall provide fair and reasonable payment for work completed.
16. **FAILURE TO PERFORM.** Upon any substantial failure to perform this CONTRACT by either party, or any other material breach of the terms of this CONTRACT, the non-breaching party shall be entitled to the following remedy:
  - A. Stop performing or accepting performance of the CONTRACT until the matter is resolved.
  - B. Where appropriate, obtain completion of the performance of the remaining balance of the CONTRACT from the breaching party. Upon discovery of the



alleged breach, the non-breaching party shall send to the breaching party, via mail, facsimile, e-mail, or other mutually acceptable delivery method, a written description of the alleged breach, and:

1. If the alleged breach can be cured, demand specific remedial action within a specified reasonable time; or
  2. If the alleged breach cannot be cured, specify any alternative performance which would be acceptable in lieu of the required performance and a specific time within which the alternative performance would be required; or
  3. If the alleged breach cannot be cured and no alternative performance is acceptable, notify the breaching party in writing of the termination of the CONTRACT as of a certain date, which shall be no less than thirty (30) days after the date of the notice, and state in the notification whether an action for breach of contract will be brought.
- C. If the defect is not corrected or alternative performance completed within the time specified, the non-breaching party may pursue any available legal remedy.
17. **CHOICE OF LAW, JURISDICTION AND VENUE.** This CONTRACT shall be governed by and interpreted under the laws of the State of Idaho. Jurisdiction and venue for any dispute arising under this CONTRACT shall be in the District Court of the First Judicial District, Bonner County, Idaho.
18. **SEVERABILITY.** If any section, subsection, paragraph, sentence, clause, or phrase of this CONTRACT should be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this CONTRACT, which shall remain in full force and effect; and to this end the provisions of this CONTRACT are hereby declared to be severable.

**IN WITNESS WHEREOF**, the COUNTY and the CONTRACTOR have executed this CONTRACT, effective as of the date of last signature below.

**BONNER COUNTY  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Luke Omodt, Chairman

By: \_\_\_\_\_  
Steven Bradshaw, Commissioner

By: \_\_\_\_\_  
Asia Williams, Commissioner

**ATTEST:**  
MIKE ROSEDALE, CLERK

By: \_\_\_\_\_  
Deputy Clerk

DATE: \_\_\_\_\_, 2024

**CONTRACTOR**

By: Austin Stubbs  
Austin Stubbs

Printed Name

DATE: January 8, 2024



# AIRPORTS

Dave Schuck  
208-255-9179

**AIRPORT  
ITEM #1**

**Meeting Date: January 16, 2024**

## MEMORANDUM

**To:** Commissioners

**Re:** FAA AIP No. 3-16-0033-022-2021 Grant Amendment Request

**Description:** Bonner County is requesting a grant amendment for an increase to AIP No. 3-16-0033-022-2021 in the amount of \$2,655 for the 2021 Sandpoint Airport Land Acquisition project.

This grant funded the acquisition of aviation easements over parcels 30, 53, and 56 and the fee simple purchase of parcel 29. The total of the AIP eligible costs as outlined in the closeout report exceed the costs projected at the time of grant offer by \$2,950. We are therefore requesting an amendment to the grant in the amount of \$2,655 (90%).

This will increase Bonner County's matching funds requirement by \$132.75.

I recommend making this request.

**Legal Review:** \_\_\_\_\_

**Auditing Review:** \_\_\_\_\_

**Distribution:** Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

**A suggested motion would be:** Mr. Chairman based on the information before us I move that the County proceed with this grant amendment request.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman



**Date: January 16, 2024**

**To:** Mr. Gary Gates  
FAA Northwest Mountain Region  
Helena Airports District Office  
2725 Skyway Drive, Suite 2  
Helena, MT 59602

**Re:** FAA AIP No. 3-16-0033-022-2021 Grant Amendment Request

Dear Mr. Gates,

Bonner County is requesting a grant amendment for an increase to AIP No. 3-16-0033-022-2021 in the amount of \$2,655 for the 2021 Sandpoint Airport Land Acquisition project. The grant provided for the acquisition of aviation easements over parcels 30, 53, and 56 and the fee simple purchase of parcel 29. The total of the AIP eligible costs as outlined in the closeout report exceed the costs projected at the time of grant offer by \$2,950. We are therefore requesting an amendment to the grant in the amount of \$2,655 (90%).

Approval of this amendment will increase the grant amount of AIP 3-16-0033-022-2021 by \$2,655 from \$754,776 to \$757,431 based on the grant offer dated August 25, 2021.

Sincerely,

Luke Omodt  
Chairman  
Board of County Commissioners



# AIRPORTS

Dave Schuck  
208-255-9179

**AIRPORT  
ITEM #2**

**Meeting Date: January 16, 2024**

## MEMORANDUM

**To:** Commissioners

**Re:** FAA AIP No. 3-16-0033-020-2021 Boyer Road Relocation Change Order #1

**Description:** This change order in the amount of \$56,515.05 covers the additional work required to repair a soft spot discovered during excavation, necessary utility relocations, black chain link fence rather than galvanized, final quantity adjustments and project duration adjustments.

This grant is funded through the FAA Airport Improvement Program

**Legal Review:** \_\_\_\_\_

**Auditing Review:** \_\_\_\_\_

**Distribution:** Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

**A suggested motion would be:** Mr. Chairman based on the information before us I move that Bonner County sign this change order.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION**

**AIRPORT IMPROVEMENT PROGRAM**

**CONTRACT CHANGE ORDER NO. 1 or SUPPLEMENT AGREEMENT NO. \_\_\_\_\_**

**AIRPORT Sandpoint (SZT) DATE: October 31, 2023**

**AIP PROJECT NO.: 3-16-0033-020-2021**


**CONTRACTOR Northwest Grading**

**You are requested to perform the following described work upon receipt of an approved copy of this document or as directed by the Engineer.**

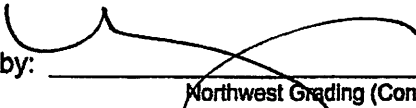
Item No.	Description	Unit	Unit Price	Quantity	Amount
29	Soft Spot Repair	LS	\$ 18,266.77	1	\$ 18,266.77
30	East Side Utility Relocation	LS	\$ 8,745.00	1	\$ 8,745.00
21	Fence, Type 4-Chain Link, 8-foot Height	LF	\$ 32.61	(170)	\$ (5,543.70)
31	Black Chain Link Fence, 6-Foot Height, Driven Posts	LF	\$ 93.09	194	\$ 18,059.46
	Quantity Adjustments				\$ 16,987.52
<b>This Change Order Total</b>					<b>\$ 56,515.05</b>
<b>Previous Change Order(s) Total</b>					<b>\$ 0.00</b>
<b>Original Contract Amount</b>					<b>\$ 542,183.49</b>
<b>Revised Contract Total</b>					<b>\$ 598,698.54</b>

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

The time provided for completion in the contract is changed by 9 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply. Changes are shown on Drawing(s) No. N/A.

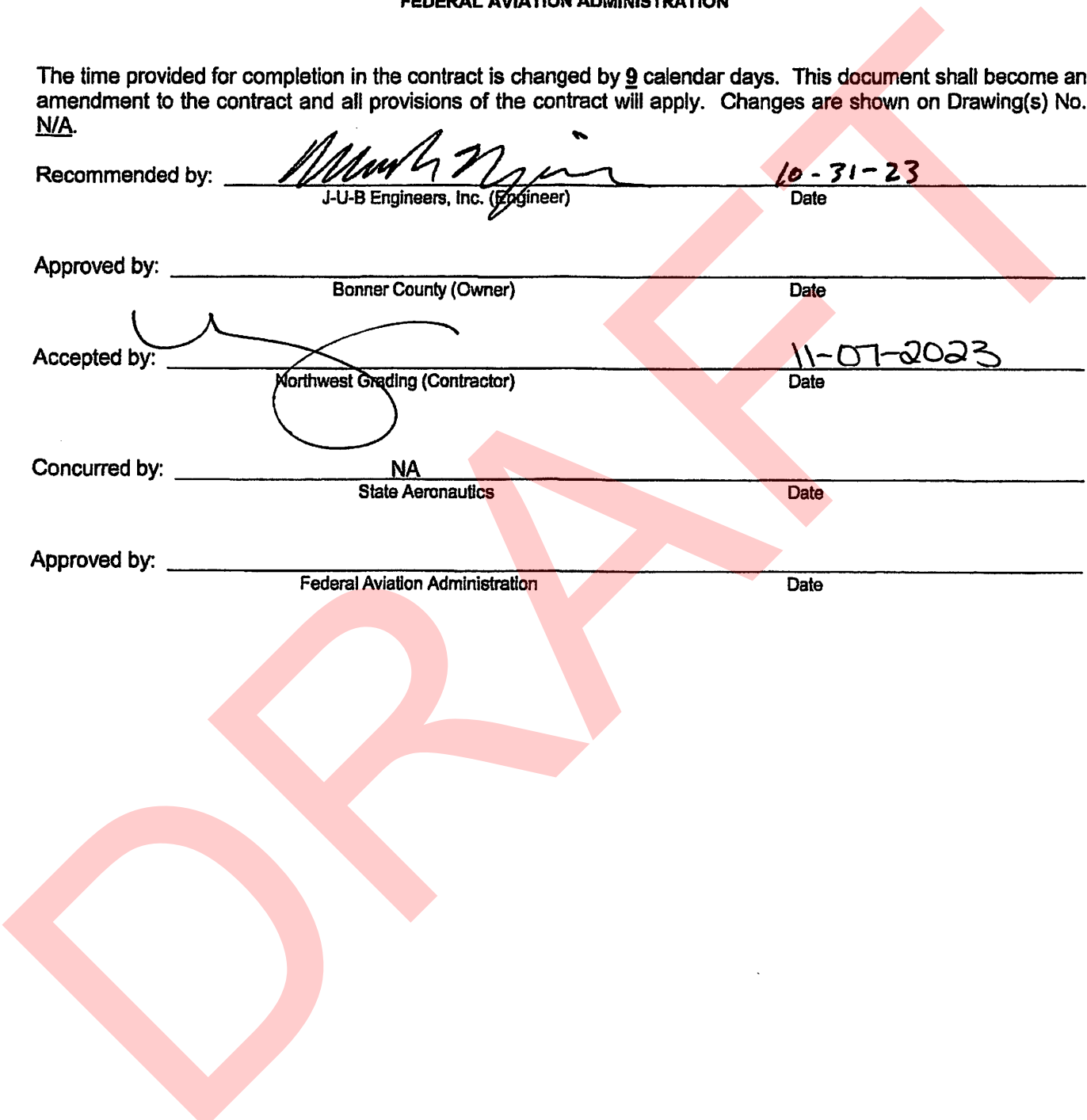
Recommended by:  10-31-23  
J-U-B Engineers, Inc. (Engineer) Date

Approved by: \_\_\_\_\_  
Bonner County (Owner) Date

Accepted by:  11-07-2023  
Northwest Grading (Contractor) Date

Concurred by: \_\_\_\_\_  
NA State Aeronautics Date

Approved by: \_\_\_\_\_  
Federal Aviation Administration Date



AIP PROJECT NO.: 3-16-0033-020-2021 CHANGE ORDER NO.: 1AIRPORT: Sandpoint (SZT) LOCATION: Sandpoint, ID

## JUSTIFICATION FOR CHANGE

1. Brief description of the proposed contract change(s) and location(s) respect to runway centerline stationing.

**29. Soft Spot Repair consisted of removal unsuitable material encountered at the base of MSE wall. The work involved approximately 200 CY of removal, placement of grid underlayment, and replacement with gravel backfill per geotechnical engineer guidance.**

**30. Relocation of high pressure natural gas and fiber optics along the east side of the road were necessary to allow MSE wall construction. The item consisted of utility coordination and trenching to relocate services to the west side of the road.**

**21,31. Standard 8-foot chain link fence was replaced with 6-foot black chain link per City and landowner concerns. Additionally, driven posts were necessary to avoid damage to the MSE wall grids.**

**Quantity Adjustments consist of actual field quantities for the following bid items: Clearing and Grubbing, Removal of Pavement, Concrete Sidewalk, Crushed Aggregate Base, Plant Mix Pavement, Chain Link Fence, and Asphalt Pathway.**

2. Reason(s) for the change(s) (Continue on reverse if necessary).

**29. Unsuitable material removal was necessary to provide a stable base for the MSE wall.**

**30. Natural gas and fiber optic utilities were in direct conflict with the MSE wall construction and required relocation.**

**21,31. Material changes were necessary to alleviate City and landowner concerns. Driven posts were necessary to avoid damage to the MSE grids.**

**Quantity Adjustments were based on original bid prices.**

3. Justifications for unit prices or total cost.

**Contractor's proposed unit prices including labor, materials, and equipment were compared to unit prices on similar recent projects and determined to be reasonable.**

4. The sponsor's share of this cost is available from:

**Airport funds.**

5. If this is a supplemental agreement involving more than \$2,000, is the cost estimate based on the latest wage rate decision? Yes  No  Not Applicable

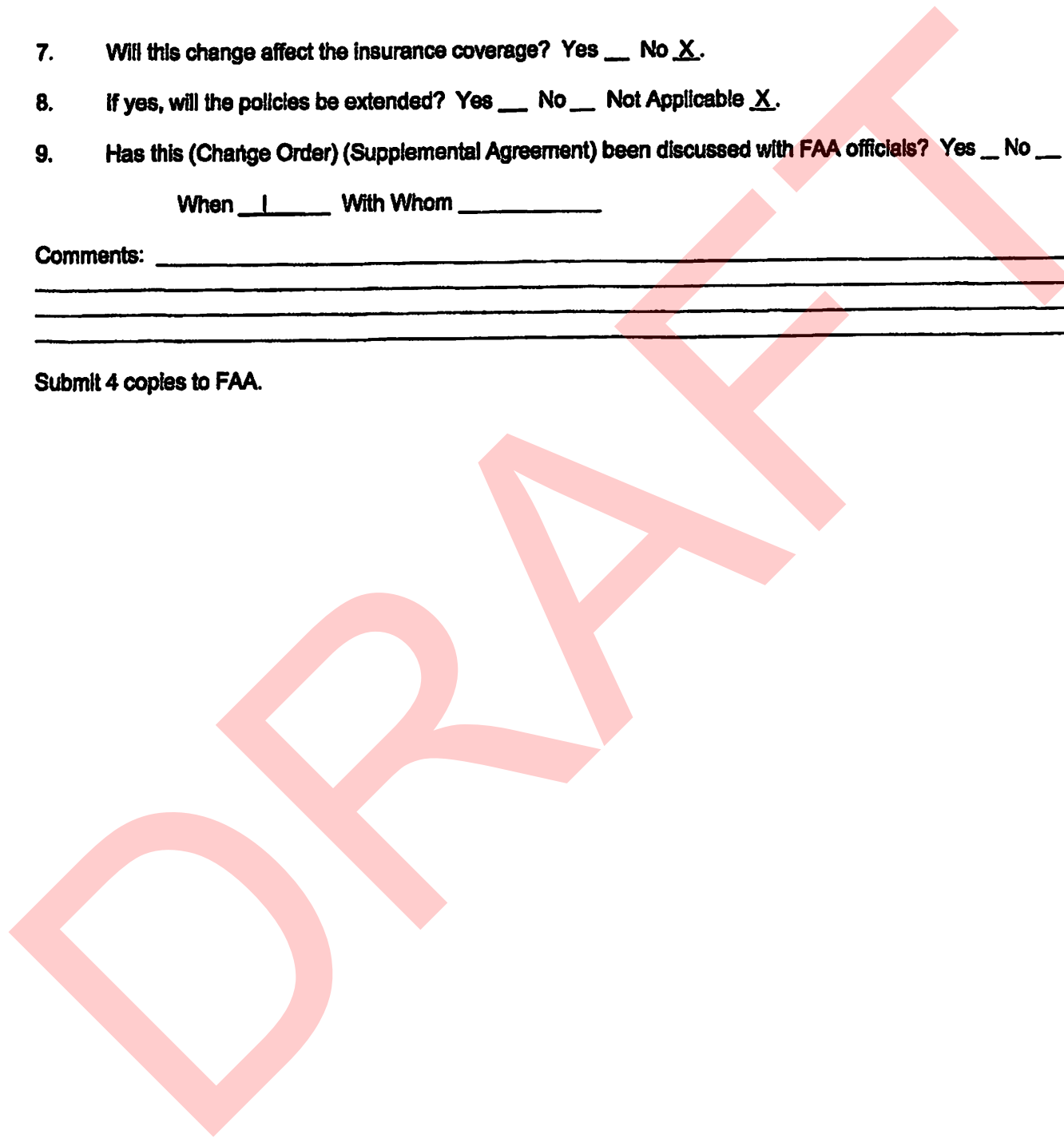
6. Has consent of surety been obtained? Yes  Not Necessary



- 7. Will this change affect the insurance coverage? Yes  No .
- 8. If yes, will the policies be extended? Yes  No  Not Applicable .
- 9. Has this (Change Order) (Supplemental Agreement) been discussed with FAA officials? Yes  No   
When  With Whom

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submit 4 copies to FAA.





# AIRPORTS

Dave Schuck  
208-255-9179

**AIRPORT  
ITEM #3**

**Meeting Date: January 16, 2024**

## MEMORANDUM

**To:** Commissioners

**Re:** FAA AIP No. 3-16-0033-020-2021 Boyer Road Relocation Supplemental Engineering Agreement NO. 5B

**Description:** This Supplemental Engineering Agreement 5B covers the costs and duties added to this project related to project construction delays which include additional pre-construction meetings, schedule review, submittal review and coordination, construction observation, and reporting, all of which are FAA grant requirements.

This 100% grant is funded through the FAA Airport Improvement Program.

I recommend that Bonner County sign this supplemental engineering agreement.

**Legal Review:** \_\_\_\_\_

**Auditing Review:** \_\_\_\_\_

**Distribution:** Original to BOCC Office; email copy to Airports – Dave Schuck; copy to Auditing

**A suggested motion would be:** Mr. Chairman based on the information before us I move that Bonner County sign this supplemental engineering agreement.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

# **SUPPLEMENTAL ENGINEERING AGREEMENT NO. 5B**

## **BOYER ROAD RELOCATION PROJECT**

J-U-B Project No. 70-17-009  
AIP 3-16-0033-21-2021  
SANDPOINT AIRPORT, SANDPOINT, ID

THIS SUPPLEMENTAL ENGINEERING AGREEMENT is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between Bonner County, 1500 Hwy 2, Sandpoint, ID 83864, hereinafter referred to as the CLIENT, and J-U-B ENGINEERS, Inc., 999 W. Riverside Ave. Suite 700, Spokane, WA 99201-1005, hereinafter referred to as J-U-B. These additional services are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this project made on the 28<sup>th</sup> day of March 2017, Supplemental Engineering Agreement No. 5 dated January 5, 2021, and Supplemental Engineering Agreement No. 5A dated April 26, 2022 by and between the CLIENT and J-U-B. All other TERMS AND CONDITIONS of said agreement remain in full force and effect.

WHEREAS, the CLIENT and J-U-B desire to supplement the Agreement to update services related to the Boyer Road Relocation Project.

All provisions of the original Agreement for Engineering Services and Supplemental Engineering Agreement No. 5 remain in effect except as expressly modified by this Supplement.

### ***Modify Article 1.01 BASIC SERVICES as follows:***

Add the following:

Task 1.01.D. Construction Phase Services: Upon the CLIENT's Authorization to Proceed to conduct Construction Phase Services J-U-B shall:

1. Provide additional services related to project construction being delayed from 2022 to 2023 including an additional preconstruction meeting, additional schedule review, review of additional submittals, and coordination and reporting related to the extended duration.
2. Provide additional construction observation, related office engineering support, and weekly meetings associated with nine additional construction days due to the additional construction work contained in Change Order 1.

### ***Modify Article 1.02 SCHEDULE OF SERVICES TO BE PERFORMED - as follows:***

Revise as follows:

The Agreement shall be in effect from October 2022 to December 2023. In the event the services described will not be completed during the term of this Agreement the Agreement shall be amended.

J-U-B will perform said Services on the Land Acquisition Project as follows:

### ***Modify/Add the following to Section 3.01 Basic Services Compensation – as follows:***

J-U-B shall provide services in connection with the terms and conditions of this Agreement, and the CLIENT shall compensate J-U-B therefore as follows:

- 3.01.B. Bidding, Construction and Project Closeout Services: The total estimate for Bidding, Construction, and Project Closeout Services shall be increased by \$44,105.00 from \$105,660.00 to \$149,765.00.

Total Project Fees: Total fees shall be increased from \$192,090.00 to \$236,195.00.

IN WITNESS WHEREOF, the CLIENT and the J-U-B hereto have made and executed this Supplemental Agreement as of the day and year first above written.

CLIENT: **BONNER COUNTY**

J-U-B: **J-U-B ENGINEERS, Inc.**

\_\_\_\_\_

\_\_\_\_\_

Name: Luke Omodt

Name: Toby Epler, P.E

Title: Chairman

Title: Vice President \ Aviation Services Group Manager

DRAFT

<b>PROJECT TITLE:</b>		Boyer Road Relocation											
<b>CLIENT:</b>		Bonner County/Sandpoint Airport											
<b>JOB NUMBER:</b>		70-17-009											
<b>DATE:</b>		11/20/2023											
<b>J-U-B ENGINEERS FEE ESTIMATE</b>													
TASK NO	PROJECT TASK	Principal \$72.00	Senior Engineer \$72.00	Project Manager \$66.00	Design Engineer \$41.00	Construct Observer \$38.00	Construct Manager \$56.00	GIS Analyst \$36.00	2-Person Survey Crew \$89.00	Admin. \$24.00	Trips	TOTAL HRS	TASK DIRECT COSTS
<b>1.01.D Construction Phase Services</b>													
2	Extended Duration	0	16	0	16	100	0	0	0	8	0	0	\$5,800.00
<b>LABOR:</b>													
	Labor Subtotal	0	16	0	16	100	0	0	0	8	0	0	\$5,800.00
	Direct Overhead									176.83%			\$10,256.14
	Fixed Fee									15.0%			\$2,408.42
	Total Labor + Overhead + Fixed Fee												\$18,464.56
1	Construction Delay (Actual Charges)												\$25,051.00
<b>EXPENSES:</b>													
	Air Travel	\$600.00								1.0			\$0.00
	Mileage	\$0.655				9		100		1.0			\$589.50
	Per Diem	\$55.00								1.0			\$0.00
	Lodging	\$150.00								1.0			\$0.00
	GPS Survey Unit	\$41.02								1.0			\$0.00
	Printing	\$0.00								1.0			\$0.00
	Title Reports	\$0.00								1.0			\$0.00
<b>SUBCONSULTANTS:</b>													
1										1.0			\$0.00
2										1.0			\$0.00
3													\$0.00
	Subtotal - Labor												\$43,515.56
	Subtotal - Expenses												\$589.50
	Subtotal - Subconsultants												\$0.00
	<b>Total - 1.01.D Construction Phase Services</b>												<b>\$44,105.06</b>



# Bonner County Treasurer's Office

**Clorrisa Koster, Treasurer**

1500 Hwy 2, Ste 304 – Sandpoint, ID 83864-1305

Telephone (208) 265-1433 - Fax (844) 565-7873

January 16, 2024

## Memorandum

To: Bonner County Commissioners

From: Clorrisa Koster  
Bonner County Treasurer

Michael Rosedale, Auditor  
Bonner County Clerk

Re: Bonner County – Treasurer/Auditor Joint Quarterly Reports – 4th Quarter ending 9/30/2023. Ending balance is \$41,299,302.87.

EMS – Treasurer/Auditor Joint Quarterly Reports – 4th Quarter ending 9/30/2023. Ending balance is \$5,669,682.47.

I am requesting that the Board of County Commissioners accept the Treasurer/Auditor Joint Quarterly reports for the 4th Quarter ending 9/30/2023 for both Bonner County and EMS. The ending balance for Bonner County is \$41,299,302.87. The ending balance for EMS is \$5,669,682.47.

**Distribution – All originals back to Treasurer after Commissioners sign.**

A suggested motion would be: **I move that we accept both the Bonner County & EMS Treasurer/Auditor Joint Quarterly Reports for the 4th Quarter ending 9/30/2023.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman

Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	1001	TREASURER DEPOSIT ACCOUNT	0.00	79,921,529.13	79,921,529.13	0.00	0.00	0.00
000	1002	TREASURER ACCT/WARRANT ACCT	12,831,846.49	36,474,636.32	34,027,634.44	15,278,848.37	0.00	15,278,848.37
000	1003	COLUMBIA BANK - SWEEP	140,000.00	0.00	0.00	140,000.00	0.00	140,000.00
000	1008	MOUNTAIN WEST BANK - PEG	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00
000	1009	MOUNTAIN WEST BANK - SWEEP	5,197,237.46	53,981.70	120.00	5,251,099.16	0.00	5,251,099.16
000	1015	MULTI-BANK SECURITIES	247,000.00	0.00	0.00	247,000.00	0.00	247,000.00
000	1016	MULTI-BANK SECURITIES	245,000.00	0.00	0.00	245,000.00	0.00	245,000.00
000	1017	MULTI-BANK SECURITIES	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00
000	1018	MULTI-BANK SECURITIES	415,000.00	0.00	0.00	415,000.00	0.00	415,000.00
000	1020	MULTI-BANK SECURITIES	230,000.00	0.00	0.00	230,000.00	0.00	230,000.00
000	1021	MULTI-BANK SECURITIES	500,000.00	0.00	0.00	500,000.00	0.00	500,000.00
000	1022	MULTI-BANK SECURITIES	240,000.00	243,839.00	240,000.00	243,839.00	0.00	243,839.00
000	1023	MULTI-BANK SECURITIES	275,000.00	0.00	0.00	275,000.00	0.00	275,000.00
000	1024	MULTI-BANK SECURITIES	400,000.00	0.00	0.00	400,000.00	0.00	400,000.00
000	1025	MULTI-BANK SECURITIES	499,350.90	506,496.85	499,350.90	506,496.85	0.00	506,496.85
000	1026	MULTI-BANK SECURITIES	998,340.26	1,000,000.00	998,340.26	1,000,000.00	0.00	1,000,000.00
000	1027	MULTI-BANK SECURITIES	998,409.81	0.00	0.00	998,409.81	0.00	998,409.81
000	1028	MULTI-BANK SECURITIES	497,549.74	495,728.48	497,549.74	495,728.48	0.00	495,728.48
000	1029	PROSECUTOR DRUG REST TRUST ACT	0.00	76,716.41	0.00	76,716.41	0.00	76,716.41
000	1040	TREASURER'S OFFICE-STATE POOL	12,866,727.51	162,141.88	0.00	13,028,869.39	0.00	13,028,869.39
000	1041	CRAIG WYDEN FUND - STATE POOL	26,141.94	329.43	0.00	26,471.37	0.00	26,471.37
000	1042	TAX SALE OVERAGE - STATE POOL	43,157.22	543.85	43,573.40	127.67	0.00	127.67
000	1050	ASSESSOR'S UPSTAIRS CASH DRWR	60.00	0.00	0.00	60.00	0.00	60.00
000	1051	ASSESSOR'S MV CASH DRWR	2,035.00	0.00	0.00	2,035.00	0.00	2,035.00
000	1053	CLERK'S PETTY CASH	900.00	0.00	0.00	900.00	0.00	900.00
000	1055	CLERK'S PETTY CASH	550.00	0.00	0.00	550.00	0.00	550.00
000	1057	CLERK'S RECORDER CASH DRWR	600.00	0.00	0.00	600.00	0.00	600.00

Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	1058	DUFORT SOLID WASTE PETTY CASH	200.00	0.00	0.00	200.00	0.00	200.00
000	1059	PLANNING DEPT PETTY CASH	450.00	0.00	0.00	450.00	0.00	450.00
000	1060	ROAD & BRIDGE PETTY CASH	200.00	0.00	0.00	200.00	0.00	200.00
000	1061	SHERIFF'S CIVIL TAX DRAWER	150.00	0.00	0.00	150.00	0.00	150.00
000	1062	SHERIFF'S DRIVER LIC CASH DRWR	850.00	0.00	0.00	850.00	0.00	850.00
000	1063	SHERIFF'S FRONT DESK	50.00	0.00	0.00	50.00	0.00	50.00
000	1064	SHERIFF'S PETTY CASH	300.00	0.00	0.00	300.00	0.00	300.00
000	1066	PETTY CASH BLANCHARD	200.00	0.00	0.00	200.00	0.00	200.00
000	1067	PROSECUTOR'S PETTY CASH	200.00	0.00	0.00	200.00	0.00	200.00
000	1068	SW PETTY CASH CLARK FORK	100.00	0.00	0.00	100.00	0.00	100.00
000	1069	SOLID WASTE PETTY CASH COLBURN	500.00	0.00	0.00	500.00	0.00	500.00
000	1070	SW PETTY CASH DICKENSHEET	300.00	0.00	0.00	300.00	0.00	300.00
000	1071	SW PETTY CASH EAST RIVER	100.00	0.00	0.00	100.00	0.00	100.00
000	1072	SW PETTY CASH GARFIELD	100.00	0.00	0.00	100.00	0.00	100.00
000	1073	SW PETTY CASH IDAHO HILL	500.00	0.00	0.00	500.00	0.00	500.00
000	1074	PETTY CASH SOLID WASTE DEPT	100.00	0.00	0.00	100.00	0.00	100.00
000	1075	TREASURER'S OFFICE CASH DRWR	700.00	0.00	0.00	700.00	0.00	700.00
000	1076	TREASURER'S OFFICE PETTY CASH	400.00	0.00	0.00	400.00	0.00	400.00
000	1077	WEEDS PETTY CASH	200.00	0.00	200.00	0.00	0.00	0.00
000	1078	SW PETTY CASH CAREYWOOD	100.00	0.00	0.00	100.00	0.00	100.00
000	1079	GIS PETTY CASH	100.00	0.00	0.00	100.00	0.00	100.00
000	1080	TAX COLLECTOR	0.00	23,483.44	0.00	23,483.44	0.00	23,483.44
000	1081	TAX ANTICIPATION	0.00	360,626.90	0.00	360,626.90	0.00	360,626.90
000	1082	SUSPENSE	0.00	76,220.96	0.00	76,220.96	0.00	76,220.96
000	1083	CLERK/MAGISTRATE	0.00	67,768.20	0.00	67,768.20	0.00	67,768.20
000	1084	ASSESSOR	0.00	754,278.64	0.00	754,278.64	0.00	754,278.64
000	1085	CIVIL	0.00	31,328.56	0.00	31,328.56	0.00	31,328.56



Bonner County, ID  
 Treasurer Auditor Joint Report  
 From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	1086	DETENTION	0.00	243,662.27	0.00	243,662.27	0.00	243,662.27
000	1087	FAIR CASH	0.00	156,210.34	0.00	156,210.34	0.00	156,210.34
000	1088	4-H CASH	0.00	7,124.55	0.00	7,124.55	0.00	7,124.55
000	1090	SW PETTY CASH MIDWAY	100.00	0.00	0.00	100.00	0.00	100.00
000	1091	SOLID WASTE	0.00	147.50	0.00	147.50	0.00	147.50
<b>Total Fund 000:</b>			<b>36,870,806.33</b>	<b>120,656,794.41</b>	<b>116,228,297.87</b>	<b>41,299,302.87</b>	<b>0.00</b>	<b>41,299,302.87</b>
<b>Total Bonner County</b>			<b>36,870,806.33</b>	<b>120,656,794.41</b>	<b>116,228,297.87</b>	<b>41,299,302.87</b>	<b>0.00</b>	<b>41,299,302.87</b>

1/8/24 - Ck  
 1/8/24 - mt

**Bonner County, ID**  
**Treasurer Auditor Joint Report**  
**From 7/01/2023 to 9/30/2023**

**Report Parameters**

**Report Type:** Bonner County  
**Org:** 000  
**Object textbox:** 1000:1999  
**Object:** All Objects  
**Beg Effective Date:** 7/1/2023  
**End Effective Date:** 9/30/2023  
**Hide Zero Lines:** Yes  
**Excel:** No

DRAFT

Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	2496	DUE TO/FROM KOOTENAI/PONDERAY	-26.79	150,636.47	150,614.82	-5.14	0.00	-5.14
000	2497	DUE TO/FROM GRANITE-REEDER WAT	-1,218.48	18,154.30	17,095.52	-159.70	0.00	-159.70
000	2498	DUE TO/FROM BAYVIEW WATER	-2.91	70.57	67.66	0.00	0.00	0.00
000	2499	DUE TO/FROM GARFIELD BAY WATER	0.00	874.30	1,273.32	-399.02	0.00	-399.02
000	2500	DUE TO/FROM KALISPEL BAY WATER	15.50	2,425.48	2,425.48	15.50	0.00	15.50
000	2501	DUE TO/FROM LACLEDE WATER/SEW	0.00	1,533.90	1,533.90	0.00	0.00	0.00
000	2502	DUE TO/FROM AUDITORS TRUST	-109,757.91	225,063.27	2,300,328.72	-2,185,023.36	0.00	-2,185,023.36
000	2503	DUE TO/FROM COBRA TRUST	-507.30	0.00	0.00	-507.30	0.00	-507.30
000	2507	DUE TO/FROM COURT TRUST DIST C	-164,366.30	269,121.60	226,086.59	-121,331.29	0.00	-121,331.29
000	2508	DUE TO/FROM ISA	-380.00	1,438.00	1,438.00	-380.00	0.00	-380.00
000	2510	DUE TO/FROM NEW MAGISTRATE TR	-266,060.32	342,647.20	344,329.44	-267,742.56	0.00	-267,742.56
000	2511	DUE TO/FROM SAGLE VALLEY WATER	-7,855.76	32,913.28	26,405.27	-1,347.75	0.00	-1,347.75
000	2512	DUE TO/FROM COOLIN SEWER DISTR	-2,070.08	2,169.43	99.41	-0.06	0.00	-0.06
000	2513	DUE TO/FROM OUTLET BAY WATER	0.00	0.00	314.07	-314.07	0.00	-314.07
000	2514	DUE TO/FROM SOUTHSIDE WATER	-5,731.28	75,687.00	69,966.41	-10.69	0.00	-10.69
000	2515	DUE TO/FROM FOREST PRACTICES	0.00	0.00	245.79	-245.79	0.00	-245.79
000	2518	DUE TO/FROM FOREST ASSESSMENT	0.00	0.00	2,741.37	-2,741.37	0.00	-2,741.37
000	2522	DUE TO/FROM EAST BONNER SNOW G	-28,157.24	4,090.40	28,312.20	-52,379.04	0.00	-52,379.04
000	2523	DUE TO/FROM TRESTLE CREEK SWR	0.00	10.21	10.21	0.00	0.00	0.00
000	2527	DUE TO/FROM WESTSIDE FIRE BOND	-2,117.50	317.78	407.48	-2,207.20	0.00	-2,207.20
000	2530	DUE TO/FROM SI MEDICAL INS	-1,203,712.10	1,034,529.37	1,228,180.80	-1,397,363.53	0.00	-1,397,363.53
000	2531	DUE TO/FROM DENTAL SI	-48,422.81	56,105.82	60,650.56	-52,967.55	0.00	-52,967.55
000	2532	DUE TO/FROM WESTIDE FIRE PERM	-43.84	0.00	2.48	-46.32	0.00	-46.32
000	2533	DUE TO/FROM EAST PRIEST LAKE F	-2.05	191,183.64	253,913.52	-62,731.93	0.00	-62,731.93
000	2534	DUE TO/FROM SYRINGA HEIGHTS WA	-423.53	0.00	8.40	-431.93	0.00	-431.93
000	2535	DUE TO/FROM COUNTY SPECIAL PRO	-107,333.56	0.00	0.00	-107,333.56	0.00	-107,333.56
<b>Total Fund 000:</b>			<b>-36,870,806.33</b>	<b>72,685,790.60</b>	<b>77,114,287.14</b>	<b>-41,299,302.87</b>	<b>-385,076.14</b>	<b>-40,914,226.73</b>

Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000</b>	<b>POOLED CASH FUND</b>							
000	2467	DUE TO/FROM LAKE P.O. SUPP	-64,289.43	129,043.48	165,794.75	-101,040.70	0.00	-101,040.70
000	2468	DUE TO/FROM LAKE P.O. OTHER	-2,534.08	94,481.31	95,296.18	-3,348.95	0.00	-3,348.95
000	2470	DUE TO/FROM INDEPENDENT HWY DI	-5,888.93	69,434.53	65,445.11	-1,899.51	0.00	-1,899.51
000	2471	DUE TO/FROM P.O. HOSPITAL	-2,968.76	59,805.00	55,103.26	1,732.98	0.00	1,732.98
000	2472	DUE TO/FROM AMBULANCE DISTRICT	-17,724.38	57,652.54	47,850.07	-7,921.91	0.00	-7,921.91
000	2473	DUE TO/FROM PR LAKE LIBRARY	-109.23	93,066.25	93,121.57	-164.55	0.00	-164.55
000	2474	DUE TO/FROM E BONNER LIBRARY	-14,979.72	1,604,671.82	1,596,522.87	-6,830.77	0.00	-6,830.77
000	2475	DUE TO/FROM LIBRARY BOND	-18.70	0.62	0.00	-18.08	0.00	-18.08
000	2476	DUE TO/FROM W BONNER LIBRARY	-4,391.72	20,950.30	17,174.66	-616.08	0.00	-616.08
000	2477	DUE TO/FROM W BONNER CEMETERY	-4,415.02	31,830.34	28,986.02	-1,570.70	0.00	-1,570.70
000	2478	DUE TO/FROM NORTHSIDE FIRE	1,209.99	375,797.50	370,677.34	6,330.15	0.00	6,330.15
000	2479	DUE TO/FROM TIMBERLAKE FIRE	-320.75	23,751.78	23,431.03	0.00	0.00	0.00
000	2480	DUE TO/FROM WESTSIDE FIRE	-2,092.14	17,613.34	17,296.57	-1,775.37	0.00	-1,775.37
000	2481	DUE TO/FROM N OF THE NARROWS	0.00	67,145.88	67,371.04	-225.16	0.00	-225.16
000	2483	DUE TO/FROM SAGLE FIRE	-10,459.42	78,105.42	70,735.68	-3,089.68	0.00	-3,089.68
000	2484	DUE TO/FROM WEST P.O. FIRE	-6,635.26	193,983.78	189,865.29	-2,516.77	0.00	-2,516.77
000	2485	DUE TO/FROM SPIRIT LAKE FIRE	-24,020.64	91,679.31	83,039.65	-15,380.98	0.00	-15,380.98
000	2486	DUE TO/FROM W PRIEST LAKE FIRE	-5,739.06	43,559.49	38,190.86	-370.43	0.00	-370.43
000	2487	DUE TO/FROM COOL/CAVANAUGH FIR	-6,511.77	64,858.28	58,407.71	-61.20	0.00	-61.20
000	2488	DUE TO/FROM SAM OWEN FIRE	-1,089.39	171,812.23	171,833.80	-1,110.96	0.00	-1,110.96
000	2489	DUE TO/FROM SCHWEITZER FIRE	-11,330.14	169,448.66	160,245.29	-2,126.77	0.00	-2,126.77
000	2490	DUE TO/FROM BAY DRIVE REC	0.00	5,970.22	5,971.61	-1.39	0.00	-1.39
000	2491	DUE TO/FROM SELKIRK RECREATION	-8,300.67	135,937.93	129,031.29	-1,394.03	0.00	-1,394.03
000	2492	DUE TO/FROM WEST BONNER WATER	-207.21	15,826.38	15,714.52	-95.35	0.00	-95.35
000	2493	DUE TO/FROM LITTLE BLACKTAIL W	0.00	3,867.25	3,867.25	0.00	0.00	0.00
000	2494	DUE TO/FROM BOTTLE BY WAT/SEW	-104.43	19,270.65	19,912.67	-746.45	0.00	-746.45
000	2495	DUE TO/FROM ELLISPORT SEWER	-626.45	381.26	381.26	-626.45	0.00	-626.45

Bonner County, ID  
 Treasurer Auditor Joint Report  
 From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	2435	DUE TO/FROM SW RESERVE ACCT	-663.52	0.00	0.00	-663.52	0.00	-663.52
000	2438	DUE TO/FROM JUDGMENTS	-0.04	0.00	0.00	-0.04	0.00	-0.04
000	2439	DUE TO/FROM DRAINAGE DISTRICT	-24,041.30	10.65	961.78	-24,992.43	0.00	-24,992.43
000	2440	DUE TO/FROM TRANSLATOR DISTRICT	-5,897.46	20,499.74	15,263.09	-660.81	0.00	-660.81
000	2442	DUE TO/FROM STATE REMITTANCE	-870.00	2,145.00	2,145.00	-870.00	0.00	-870.00
000	2443	DUE TO/FROM TRANSPORTATION DEP	19,663.50	766,911.55	766,911.55	19,663.50	0.00	19,663.50
000	2444	DUE TO/FROM PANHAND AREA COUNC	-379.08	828,468.83	828,070.48	19.27	0.00	19.27
000	2445	DUE TO/FROM SANDPOINT	-33,660.90	69,384.80	43,832.77	-8,108.87	0.00	-8,108.87
000	2446	DUE TO/FROM PRIEST RIVER	-13,369.01	26,738.02	16,592.96	-3,223.95	0.00	-3,223.95
000	2447	DUE TO/FROM CLARK FORK	-861.04	1,722.08	957.73	-96.69	0.00	-96.69
000	2448	DUE TO/FROM EAST HOPE	-303.84	610.43	469.39	-162.80	0.00	-162.80
000	2449	DUE TO/FROM HOPE	-1,969.52	41,195.00	39,228.80	-3.32	0.00	-3.32
000	2450	DUE TO/FROM OLDTOWN	-109.56	44,651.18	44,630.53	-88.91	0.00	-88.91
000	2451	DUE TO/FROM KOOTENAI	-1,663.90	67,642.34	66,231.22	-252.78	0.00	-252.78
000	2452	DUE TO/FROM PONDERAY	-4,008.62	652,925.40	649,327.99	-411.21	0.00	-411.21
000	2453	DUE TO/FROM DOVER	-1,042.59	2,307.14	1,838.41	-573.86	0.00	-573.86
000	2454	DUE TO/FROM LAKELAND #272	296.00	0.00	0.00	296.00	0.00	296.00
000	2457	DUE TO/FROM W BONNER SCHOOL #8	4,684.00	0.00	0.00	4,684.00	0.00	4,684.00
000	2458	DUE TO/FROM LAKE P.O. SCH #84	-3,003.00	0.00	0.00	-3,003.00	0.00	-3,003.00
000	2459	DUE TO/FROM LAKELAND BOND	-57.30	2,740.48	2,683.18	0.00	0.00	0.00
000	2460	DUE TO/FROM LAKELAND EMERGENCY	2.05	125,459.76	62,729.88	62,731.93	0.00	62,731.93
000	2461	DUE TO/FROM LAKELAND COSA	-102.78	0.00	0.00	-102.78	0.00	-102.78
000	2462	DUE TO/FROM LAKELAND SUPP	-779.01	27,288.99	26,711.38	-201.40	0.00	-201.40
000	2463	DUE TO/FROM LAKELAND OTHER	-302.44	917.22	910.78	-296.00	0.00	-296.00
000	2464	DUE TO/FROM LAKELAND PLANT	423.53	47.58	39.18	431.93	0.00	431.93
000	2465	DUE TO/FROM WEST BONNER SUPP	-29,316.88	1,748,256.29	1,736,024.58	-17,085.17	0.00	-17,085.17
000	2466	DUE TO/FROM WEST BONNER OTHER	-1,003.16	98,990.77	98,629.47	-641.86	0.00	-641.86

Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Fund: 000 POOLED CASH FUND</b>								
000	2000	WARRANTS PAYABLE	-1,732,165.43	26,029,479.20	24,682,389.91	-385,076.14	-385,076.14	0.00
000	2400	DUE TO/FROM GENERAL FUND	-3,562,769.40	4,385,184.18	10,148,092.58	-9,325,677.80	0.00	-9,325,677.80
000	2401	DUE TO/FROM ROAD & BRIDGE	-4,271,205.38	5,652,289.56	5,303,963.43	-3,922,879.25	0.00	-3,922,879.25
000	2402	DUE TO/FROM AIRPORT FUND	-477,151.69	102,850.34	93,202.05	-467,503.40	0.00	-467,503.40
000	2403	DUE TO/FROM ELECTION FUND	-454,902.31	64,397.92	35,442.60	-425,946.99	0.00	-425,946.99
000	2404	DUE TO/FROM DRUG COURT FUND	-90,675.91	8,660.69	6,963.00	-88,978.22	0.00	-88,978.22
000	2405	DUE TO/FROM DISTRICT COURT FD	-693,707.71	1,155,380.13	1,303,804.72	-842,132.30	0.00	-842,132.30
000	2406	DUE TO/FROM FAIR	-201,650.21	195,846.28	229,572.41	-235,376.34	0.00	-235,376.34
000	2407	DUE TO/FROM 911 FUND	-1,126,980.99	490,542.98	939,098.94	-1,575,536.95	0.00	-1,575,536.95
000	2408	DUE TO/FROM COURT FACILITIES	-161,337.88	0.00	4,105.17	-165,443.05	0.00	-165,443.05
000	2409	DUE TO/FROM COURT INTERLOCK	-26,617.39	320.00	795.00	-27,092.39	0.00	-27,092.39
000	2410	DUE TO/FROM HEALTH DISTRICT	-29,992.93	263,744.40	288,825.76	-55,074.29	0.00	-55,074.29
000	2411	DUE TO/FROM HISTORICAL SOCIETY	-10,355.05	19,254.62	14,267.83	-5,368.26	0.00	-5,368.26
000	2412	DUE TO/FROM INDIGENT & CHARITY	-345,425.84	3,628.38	3.76	-341,801.22	0.00	-341,801.22
000	2413	DUE TO/FROM JUNIOR COLLEGE	-1,572,621.54	631,900.00	83,986.50	-1,024,708.04	0.00	-1,024,708.04
000	2414	DUE TO/FROM REVALUATION	-505,656.25	329,432.09	433,115.99	-609,340.15	0.00	-609,340.15
000	2415	DUE TO/FROM SOLID WASTE	-5,031,590.74	6,050,274.67	7,634,626.52	-6,615,942.59	0.00	-6,615,942.59
000	2416	DUE TO/FROM TORT	-741,066.34	1,079,800.50	817,514.65	-478,780.49	0.00	-478,780.49
000	2419	DUE TO/FROM WEEDS	-12,684.40	77,997.47	91,112.01	-25,798.94	0.00	-25,798.94
000	2420	DUE TO/FROM PARKS & RECREATION	-64,003.27	101,096.73	129,371.78	-92,278.32	0.00	-92,278.32
000	2421	DUE TO/FROM HIGHWAY SPECIAL ST	-707,440.68	161,982.40	0.00	-545,458.28	0.00	-545,458.28
000	2422	DUE TO/FROM JUSTICE FUND	-6,909,473.73	9,840,775.51	10,387,584.69	-7,456,282.91	0.00	-7,456,282.91
000	2423	DUE TO/FROM SHERIFF REVOLVING	-3,000.00	0.00	0.00	-3,000.00	0.00	-3,000.00
000	2424	DUE TO/FROM SNOWMOBILE	-40,905.80	1,232.07	58,993.24	-98,666.97	0.00	-98,666.97
000	2425	DUE TO/FROM WATERWAYS	-9,730.30	49,057.39	79,960.28	-40,633.19	0.00	-40,633.19
000	2426	DUE TO/FROM JAIL CONSTRUCTION	-240.96	0.00	0.00	-240.96	0.00	-240.96
000	2428	DUE TO/FROM GRANTS	-5,847,396.76	5,412,832.27	1,635,585.40	-2,070,149.89	0.00	-2,070,149.89

Bonner County, ID  
 Treasurer Auditor Joint Report  
 From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>Bonner County</b>								
<b>Total Bonner County</b>			-36,870,806.33	72,685,790.60	77,114,287.14	-41,299,302.87	-385,076.14	-40,914,226.73

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**Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023**

**Report Parameters**

**Report Type:** Bonner County  
**Org:** 000  
**Object textbox:** 2000:6000  
**Object:** All Objects  
**Beg Effective Date:** 7/1/2023  
**End Effective Date:** 9/30/2023  
**Hide Zero Lines:** Yes  
**Excel:** No

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Bonner County, ID EMS  
 Treasurer Auditor Joint Report  
 From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>EMS</b>								
<b>Fund: 999</b>		<b>EMS - NEW</b>						
999	1097	EMS DEPOSIT ACCOUNT	0.00	1,269,349.78	1,269,349.78	0.00	0.00	0.00
999	1098	EMS - COLUMBIA PEG	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00
999	1099	EMS TREASURER/WARRANT	2,291,298.53	1,983,159.28	2,512,074.04	1,762,383.77	0.00	1,762,383.77
999	1100	TAX RECEIVABLE - REAL	88,879.09	3,010,440.10	0.00	3,099,319.19	0.00	3,099,319.19
999	1200	ACCOUNTS/CONTRACTS RECEIVABLE	319,877.58	215,300.00	0.00	535,177.58	0.00	535,177.58
999	1310	PREPAID EXPENSE	70,177.98	0.00	0.00	70,177.98	0.00	70,177.98
999	1410	DUE FROM OTHER GOVERNMENTS	0.00	2,623.95	0.00	2,623.95	0.00	2,623.95
<b>Total Fund 999:</b>			<b>2,970,233.18</b>	<b>6,480,873.11</b>	<b>3,781,423.82</b>	<b>5,669,682.47</b>	<b>0.00</b>	<b>5,669,682.47</b>
<b>Total EMS</b>			<b>2,970,233.18</b>	<b>6,480,873.11</b>	<b>3,781,423.82</b>	<b>5,669,682.47</b>	<b>0.00</b>	<b>5,669,682.47</b>

1/8/24-ck  
 1/8/24 m

**Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023**

**Report Parameters**

**Report Type:** EMS  
**Org:** 999  
**Object textbox:** 1000:1999  
**Object:** All Objects  
**Beg Effective Date:** 7/1/2023  
**End Effective Date:** 9/30/2023  
**Hide Zero Lines:** Yes  
**Excel:** No

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Bonner County, ID EMS  
 Treasurer Auditor Joint Report  
 From 7/01/2023 to 9/30/2023

Org	Object	Account Description	Beginning Balance	Receipts and Transfers	Disbursements and Transfers	Ending Balance	Outstanding Warrants	Available Cash Balance
<b>EMS</b>								
<b>Fund: 999 EMS - NEW</b>								
999	2000	WARRANTS PAYABLE	-103,776.34	1,377,880.18	1,331,829.05	-57,725.21	-57,725.21	0.00
999	2010	PAYROLL PAYABLE	5,771.06	449,122.22	449,056.42	5,836.86	0.00	5,836.86
999	2020	ACCOUNTS PAYABLE	-7,582.94	1,196,482.65	1,612,041.86	-423,142.15	0.00	-423,142.15
999	2030	ACCRUED WAGES PAYABLE	0.00	0.00	108,700.68	-108,700.68	0.00	-108,700.68
999	2050	ACCRUED RETIREMENT PAYABLE	0.00	0.00	13,958.34	-13,958.34	0.00	-13,958.34
999	2051	ACCRUED PAYROLL TAXES PAYABLE	0.00	0.00	7,890.41	-7,890.41	0.00	-7,890.41
999	2060	PAYROLL TAXES PAYABLE	307.75	129,406.68	129,406.68	307.75	0.00	307.75
999	2300	DEFERRED TAX REVENUE	-82,097.07	0.00	3,010,440.10	-3,092,537.17	0.00	-3,092,537.17
999	3000	FUND BALANCE - UNAPPROPRIATED	-924,489.55	305,648.91	1,353,032.48	-1,971,873.12	0.00	-1,971,873.12
999	3100	BUDGET FUND BALANCE - UNRESERV	3,345,768.00	216,000.00	3,561,768.00	0.00	0.00	0.00
999	3220	APPROPRIATIONS	-6,960,193.00	7,176,193.00	216,000.00	0.00	0.00	0.00
999	3230	EST REVENUES	3,614,425.00	0.00	3,614,425.00	0.00	0.00	0.00
999	4000	REVENUE CONTROL	-5,562,062.18	6,832,536.96	1,270,474.78	0.00	0.00	0.00
999	6000	EXPENDITURE CONTROL	3,703,696.09	2,636,484.31	6,340,180.40	0.00	0.00	0.00
<b>Total Fund 999:</b>			<b>-2,970,233.18</b>	<b>20,319,754.91</b>	<b>23,019,204.20</b>	<b>-5,669,682.47</b>	<b>-57,725.21</b>	<b>-5,611,957.26</b>
<b>Total EMS</b>			<b>-2,970,233.18</b>	<b>20,319,754.91</b>	<b>23,019,204.20</b>	<b>-5,669,682.47</b>	<b>-57,725.21</b>	<b>-5,611,957.26</b>

1/8/24 - ck  
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**Bonner County, ID  
Treasurer Auditor Joint Report  
From 7/01/2023 to 9/30/2023**

**Report Parameters**

**Report Type:** EMS  
**Org:** 999  
**Object textbox:** 2000:6000  
**Object:** All Objects  
**Beg Effective Date:** 7/1/2023  
**End Effective Date:** 9/30/2023  
**Hide Zero Lines:** Yes  
**Excel:** No

DRAFT



Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>

**Agenda items**

1 message

Asia Williams <asia.williams@bonnercountyid.gov>

Wed, Jan 10, 2024 at 9:58 AM

To: Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>, Jessi Reinbold <jessi.reinbold@bonnercountyid.gov>

Action/Discussion/Decision

- 1. Legal Opinion Review
- 2. Commissioner Chat Guests
- 3. Event review
- 4. Community Issues/Discussion
- 5. Projects
- 6. Open Meeting, Rules, Ordinance

Thank you

Asia Williams SSBB, LPN, MBA  
 Bonner County Commissioner District 2  
 Office: (208) 265- 1438  
 Cell (208) 946-3738  
 Fax: (208) 265-1460  
 asia.williams@bonnercountyid.gov

1/11/24, 12:00 PM

Bonner County Mail - (no subject)



Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>

**(no subject)**

1 message

Asia Williams <asia.williams@bonnercountyid.gov>

Thu, Jan 11, 2024 at 10:22 AM

To: Jessi Reinbold <jessi.reinbold@bonnercountyid.gov>, Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>

31 1701 audit discussion decision for tuesday